

Following is a check list prepared by us. This list will assist you to ensure you have done all that is required by the Residential Tenancies Act and recommended by us for a smooth and easy transition from being an owner occupied property to a rental home:

- Home has been cleaned, or organised to be cleaned to standard
- Carpets professionally cleaned, or organised to be professionally cleaned
- Home has been sprayed, or organised to be sprayed for fleas (if applicable)
- Home has been professionally sprayed for pests i.e. cockies, silver fish etc
- Warranty details of pest spray provided to rentalswest.com.au
- Keys for all external locks (including screens) have been provided/accounted for
- 3 Sets of keys and garage remotes for the number of vehicles that can be parked in the garage have been provided
- Mail has been redirected
- Pool (if applicable) is or has been arranged to be in A1 condition
- Pool fencing complies with Council regulations
- Instruction manuals for appliances have been provided/ accounted for
- Instructions for irrigation system, alarms etc provided
- Instructions for cleaning of appliances, floors etc have been relayed
- Landlord insurance/ Legal Liability Insurance has been arranged
- Electricity arranged to be disconnected (if you have a pool, only attend to, at start of tenancy)
- Telephone and Foxtel arranged to be disconnected
- Council advised of address for service of rates notices
- Bank details for deposit of rental income provided
- Alarm code (if applicable) supplied to rentalswest.com.au
- Smoke detectors installed/checked to ensure operating correctly
- Safety switch installed or arranged to be installed within 6 month of commencement of tenancy
- General Maintenance (eg, leaking taps, loose pavers, cupboard door hinges etc) attended to